



Delegation Skills Training Course

About This Course

Delegation Skills Training Course



Do you want to know how to delegate effectively and make sure that when you do, things get done and you develop the skills of others?

Our Delegation Skills Training Course will provide you with a toolkit that will help you to delegate more effectively. Delegation is a great way to support your time management activities, develop other people and use as a motivational tool. It's fast becoming a necessity in today's busy world; but, so many of us struggle to do it.

This Delegation Skills training course is delivered as a scheduled open online training course or in-house just for your business.

We deliver the course as a face to face course and a live virtual online course.



The Course Aim & Objectives

Here's what you will learn on our delegation skills course



Course Aim

The delegation skills training course will show you how to use delegation correctly to improve productivity, increase engagement, support succession planning and generally motivate team members.

Lack of trust, lack of time and fear of things not being done to the right standard are some of the barriers that stop us from delegating. The course looks at how you can overcome those barriers and how to make sure that when you do delegate, you give yourself the best chance possible of getting the right outcome first time.

Course Objectives

By attending this Delegation Skills Training Course you will:

- Understand what effective delegation is
- Know when to delegate work to save time and develop others
- Be able to use an effective approach to ensure successful delegation
- Know how to overcome barriers to effective delegation
- Be able to demonstrate the skills necessary to delegate effectively.

The Course Content

Here's what we cover in our delegation skills course



What is Delegation

- Defining what delegation is
- What delegation isn't
- Why delegate
- The benefits of delegation
- Types of delegation

Why Get it right

- How well you currently delegate
- The impact of poor delegation
- The impact of not delegating at all

Why We Don't Delegate

- Common delegation barriers
- How to overcome delegation barriers

Delegation Process

- A 6 step process to effective delegation
- When to delegate
- What to delegate
- Who to delegate to

Effective Delegation Conversations

- Having effective delegation conversations
- Task breakdown and milestones
- Agreeing review times
- Feeding back on progress

Delegation Do's and Don'ts

- A review and look at final delegation do's and don'ts
- Practice delegation

Delivery Options

How we deliver our delegation skills course

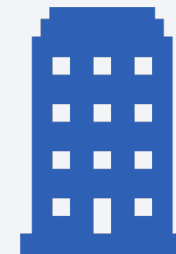


Open Training Course

Delivered online as a scheduled open training course

£215.00 + VAT / €239.00

Price per delegate.



In-House

Delivered at your business location or a location of your choice anywhere in the UK, Ireland, across Europe or online.

We can adapt the course content to meet your specific needs and those of your team.

Contact us for a quote.

Open Training Course

Attend our scheduled online training course



We deliver our delegation skills training course as an online scheduled open training course.

Perfect for when there is just you, one of your colleagues or a small group of you that would like to attend the course.

Our scheduled courses run on a regular basis and are delivered via Zoom.

You will find them just as engaging and interactive as our in-person training course.

See the course page on our website for more details and the course schedule.



In-House Delivery

Train your team. Train your entire company



We can deliver our delegation skills training course just for your team or organisation.

1

Start with an off-the shelf course

We'll use the content in the overview as a starting point

2

Understanding your needs

We'll work with you to agree what outcomes you want from the course

3

Making it yours

We will shape the content to ensure the course meets your requirements

4

Delivering the skills

We then deliver the course that we've agreed either in-person or online

Make it even more bespoke

We can completely redesign the course to meet you needs. Just tell us what you need, and we can put a no obligation proposal together for you.

Online Training Course

Fun, engaging and interactive – delivered online



Our delegation skills training course can be delivered as a virtual online course.



The same great content reimagined for the online environment.

- ✓ Our open training courses are delivered using Zoom
- ✓ When delivered in-house, we can use the platform you are most comfortable with
- ✓ Re-designed sessions to allow for interactivity and engagement in the online environment
- ✓ The same fun, engaging and down to earth approach
- ✓ Join your course from anywhere

About Us

Here's a bit about us and what we do



We are Revolution Learning and Development

We are a leading learning and development consultancy based in the UK. We provide our services across the UK, Ireland and Europe.

- ✓ We deliver fun, engaging and down to earth training courses in-person and online
- ✓ Over 20 years of training experience
- ✓ Incredibly cost effective and a real focus on return on investment
- ✓ 92% of our clients rebook us for further training and development
- ✓ Flexible training and development solutions

Let's Talk

We're here to help



If you have any questions about our delegation skills course or would like a quote for an in-house course, then just get in touch.

Call Us:

UK: 03333 444575

ROI: 015549779

Email Us:

hello@revolutionlearning.com

Visit Us:

UK: <https://www.revolutionlearning.co.uk>

ROI: <https://www.revolutionlearning.ie>

EU: <https://www.revolutionlearning.com>