



Disciplinary and Grievance Training Course

About This Course

Disciplinary and Grievance Training Course



Do you want to manage disciplinary and grievance issues effectively through better discussions and use of policy and process?

Our Disciplinary and Grievance Training Course will show you how to manage disciplinary and grievance issues effectively. Learn how effectively use these processes when people are persistently under-performing, manage individual and team performance and what you should do when under-performance continues.

This Disciplinary and Grievance training course is delivered as a scheduled open online training course or in-house just for your business.

We deliver the course as a face to face course and a live virtual online course.

The Course Aim & Objectives

Here's what you will learn on our disciplinary and grievance course



Course Aim

This Disciplinary and Grievance Training Course will provide those that attend with the skills and approaches needed to manage disciplinary and grievance issues effectively.

Course Objectives

By attending this Disciplinary Training Course you will:

- Have a full understanding of disciplinary and grievance processes and how you can use these to manage under-performance
- Understand how to have difficult conversations with team members who are under-performing, have high sickness levels and who have lodged grievances against people or processes.
- Be able to investigate disciplinary issues and grievances
- Know how to set clear performance objectives and performance improvement plans

The Course Content

Here's what we cover in our disciplinary and grievance course



What is Managing Performance?

- Why is the purpose of the disciplinary and grievance procedures?
- Why do we need to get it right?

Why do people under-perform?

- What is under performance?
- Capability and Conduct
- How to deal with the above

The process

- Disciplinary and Grievance procedures
- What to do and what to take into account
- Conduct, Misconduct and Gross Misconduct
- Sanctions and dismissal

Disciplinary Meetings

- Using questioning to understand the background
- Building a clear action plan and set clear objectives
- Holding difficult conversations

Skills Practice

- Simulated discussions based on today's subjects

Delivery Options

How we deliver our disciplinary and grievance course



Open Training Course

Delivered online as a scheduled open training course

£215.00 + VAT / €239.00

Price per delegate.



In-House

Delivered at your business location or a location of your choice anywhere in the UK, Ireland, across Europe or online.

We can adapt the course content to meet your specific needs and those of your team.

Contact us for a quote.

Open Training Course

Attend our scheduled online training course



We deliver our disciplinary and grievance training course as an online scheduled open training course.

Perfect for when there is just you, one of your colleagues or a small group of you that would like to attend the course.

Our scheduled courses run on a regular basis and are delivered via Zoom.

You will find them just as engaging and interactive as our in-person training course.

See the course page on our website for more details and the course schedule.



In-House Delivery

Train your team. Train your entire company



We can deliver our disciplinary and grievance training course just for your team or organisation.

1

Start with an off-the shelf course

We'll use the content in the overview as a starting point

2

Understanding your needs

We'll work with you to agree what outcomes you want from the course

3

Making it yours

We will shape the content to ensure the course meets your requirements

4

Delivering the skills

We then deliver the course that we've agreed either in-person or online

Make it even more bespoke

We can completely redesign the course to meet you needs. Just tell us what you need, and we can put a no obligation proposal together for you.

Online Training Course

Fun, engaging and interactive – delivered online



Our disciplinary and grievance training course can be delivered as a virtual online course.



The same great content reimagined for the online environment.

- ✓ Our open training courses are delivered using Zoom
- ✓ When delivered in-house, we can use the platform you are most comfortable with
- ✓ Re-designed sessions to allow for interactivity and engagement in the online environment
- ✓ The same fun, engaging and down to earth approach
- ✓ Join your course from anywhere

About Us

Here's a bit about us and what we do



We are Revolution Learning and Development

We are a leading learning and development consultancy based in the UK. We provide our services across the UK, Ireland and Europe.

- ✓ We deliver fun, engaging and down to earth training courses in-person and online
- ✓ Over 20 years of training experience
- ✓ Incredibly cost effective and a real focus on return on investment
- ✓ 92% of our clients rebook us for further training and development
- ✓ Flexible training and development solutions

Let's Talk

We're here to help



If you have any questions about our disciplinary and grievance course or would like a quote for an in-house course, then just get in touch.

Call Us:

UK: 03333 444575

ROI: 015549779

Email Us:

hello@revolutionlearning.com

Visit Us:

UK: <https://www.revolutionlearning.co.uk>

ROI: <https://www.revolutionlearning.ie>

EU: <https://www.revolutionlearning.com>