



Managing Absence Training Course

About This Course

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Do you want to know how to proactively manage and reduce absence levels in your team or business?

Our Managing Absence Training Course will introduce you to some proactive ways of reducing absence, but should it happen, we will also introduce you to ways of managing employees absence more effectively. The course looks at return to work interviews and drivers of absence which should help you to reduce the amount of absence in your business.

This Managing Absence training course is delivered as a scheduled open online training course or in-house just for your business.

We deliver the course as a face to face course and a live virtual online course.

The Course Aim & Objectives

Here's what you will learn on our managing absence course



Course Aim

In this Managing Absence Training Course, we look at Managing Attendance rather than absence. This means being proactive when managing sickness.

It's reported that ill health costs the UK economy in excess of £100 billion per year. Paying sick pay, loss of productivity, covering long term sick and recruitment costs all add up.

Many organisations deal with sickness after it happens using return to work interviews and their sickness policy, but is there another approach?

Course Objectives

By attending this Managing Absence Training Course you will:

- Understand the importance of managing attendance
- Recognise the causes of absence
- Clarify the role of the line manager in managing absence
- Recognise the signs that may indicate intended absence
- Be familiar with the policy and process.

The Course Content

Here's what we cover in our managing absence course



Why Manage Attendance?

- What is Managing Attendance?
- What are the benefits?

Cause and Effect

- What are the typical causes of people calling in sick?
- How to spot the tell-tale signs?
- Is it you causing them to be sick?

Adapting Your Leadership Approach

- How using the incorrect leadership approach cause people to want to call in sick?
- Keeping people motivated

The Absence Process

- Looking at a typical absence management process
- Looking at your absence management process

Return to Work Interviews

- Why are they important?
- Getting them right
- Skills Practice

Delivery Options

How we deliver our managing absence course



Open Training Course

Delivered online as a scheduled open training course

£215.00 + VAT / €239.00

Price per delegate.



In-House

Delivered at your business location or a location of your choice anywhere in the UK, Ireland, across Europe or online.

We can adapt the course content to meet your specific needs and those of your team.

Contact us for a quote.

Open Training Course

Attend our scheduled online training course



We deliver our managing absence training course as an online scheduled open training course.

Perfect for when there is just you, one of your colleagues or a small group of you that would like to attend the course.

Our scheduled courses run on a regular basis and are delivered via Zoom.

You will find them just as engaging and interactive as our in-person training course.

See the course page on our website for more details and the course schedule.



In-House Delivery

Train your team. Train your entire company



We can deliver our managing absence training course just for your team or organisation.

1

Start with an off-the shelf course

We'll use the content in the overview as a starting point

2

Understanding your needs

We'll work with you to agree what outcomes you want from the course

3

Making it yours

We will shape the content to ensure the course meets your requirements

4

Delivering the skills

We then deliver the course that we've agreed either in-person or online

Make it even more bespoke

We can completely redesign the course to meet you needs. Just tell us what you need, and we can put a no obligation proposal together for you.

Online Training Course

Fun, engaging and interactive – delivered online



Our managing absence training course can be delivered as a virtual online course.



The same great content reimagined for the online environment.

- ✓ Our open training courses are delivered using Zoom
- ✓ When delivered in-house, we can use the platform you are most comfortable with
- ✓ Re-designed sessions to allow for interactivity and engagement in the online environment
- ✓ The same fun, engaging and down to earth approach
- ✓ Join your course from anywhere

About Us

Here's a bit about us and what we do



We are Revolution Learning and Development

We are a leading learning and development consultancy based in the UK. We provide our services across the UK, Ireland and Europe.

- ✓ We deliver fun, engaging and down to earth training courses in-person and online
- ✓ Over 20 years of training experience
- ✓ Incredibly cost effective and a real focus on return on investment
- ✓ 92% of our clients rebook us for further training and development
- ✓ Flexible training and development solutions

Let's Talk

We're here to help



If you have any questions about our managing absence course or would like a quote for an in-house course, then just get in touch.

Call Us:

UK: 03333 444575

ROI: 015549779

Email Us:

hello@revolutionlearning.com

Visit Us:

UK: <https://www.revolutionlearning.co.uk>

ROI: <https://www.revolutionlearning.ie>

EU: <https://www.revolutionlearning.com>