



## Process Mapping Training Course

# About This Course

**Process Mapping Training Course** 

### Do you want to make better business decisions and make the process of communicating business processes more effective?

Our Process Mapping Training Course will introduce you to the basics of putting together process maps and how to use them to drive continuous business improvement. Find out how to make better decisions and improve training in your business.

This Process Mapping training course is delivered as a scheduled open online training course or inhouse just for your business.

We deliver the course as a face to face course and a live virtual online course.





## The Course Aim & Objectives



Here's what you will learn on our process mapping course

### **Course Aim**

This Process Mapping Training Course will introduce you to the process of Process Mapping. The course will show you how to build a basic process map and then how to use them effectively once assembled.

The course will show you how to do this in a collaborative way, gaining buy from those who are directly and indirectly affected by the process.

The course also allows ample time for building a process map and discussions around process mapping.

## **Course Objectives**

By attending this Process Mapping Training Course you will:

- Understand what process mapping is and its benefits
- Know how to produce basic process maps
- Be able to apply to apply basic analysis techniques to business processes and how to use process mapping to improve them
- Be able to demonstrate the process of process mapping using real examples

## The Course Content

Here's what we cover in our process mapping course



#### What is Process Mapping

- What is a process map?
- What are process maps used for?
- What are the benefits of using process maps
- What can process maps help your business to achieve

#### The Process Map

- The steps of process mapping
- The components of a process map
- Lines and symbols used in process mapping

#### **Building a Process Map**

- Step by step process
- Involving and engaging the team in the process
- Analysing a business process then preparing to map it
- Start broad -> get to the detail
- Laying out the initial map
- Pulling it all together

#### Your First Map

- Team exercise to build your first map
- Documenting the map once complete
- Checking the map for accuracy

#### Then What?

- What to do with your map once you have it
- How to reap the benefits from your map
- Communicating the map to others
- Mapping one process map to another

## **Delivery Options**

How we deliver our process mapping course





## **Open Training Course**

Delivered online as a scheduled open training course

£215.00 + VAT / €239.00

Price per delegate.



## **In-House**

Delivered at your business location or a location of your choice anywhere in the UK, Ireland, across Europe or online.

We can adapt the course content to meet your specific needs and those of your team.

Contact us for a quote.

## **Open Training Course**

Attend our scheduled online training course

### We deliver our process mapping training course as an online scheduled open training course.

Perfect for when there is just you, one of your colleagues or a small group of you that would like to attend the course.

Our scheduled courses run on a regular basis and are delivered via Zoom.

You will find them just as engaging and interactive as our in-person training course.

See the course page on our website for more details and the course schedule.





# In-House Delivery

Train your team. Train your entire company



# We can deliver our process mapping training course just for your team or organisation.



#### Start with an off-the shelf course

We'll use the content in the overview as a starting point



### Understanding your needs

We'll work with you to agree what outcomes you want from the course



#### **Making it yours** We will shape the content to ensure the course meets your requirements



#### **Delivering the skills** We then deliver the course that we've agreed either in-person or online

#### Make it even more bespoke

We can completely redesign the course to meet you needs. Just tell us what you need, and we can put a no obligation proposal together for you.

## Online Training Course Fun, engaging and interactive – delivered online



### Our process mapping training course can be delivered as a virtual online course.



# The same great content reimagined for the online environment.

- Our open training courses are delivered using Zoom
- When delivered in-house, we can use the platform you are most comfortable with
- Re-designed sessions to allow for interactivity and engagement in the online environment
- The same fun, engaging and down to earth approach
- Join your course from anywhere

## About Us Here's a bit about us and what we do





# We are Revolution Learning and Development

We are a leading learning and development consultancy based in the UK. We provide our services across the UK, Ireland and Europe.

- We deliver fun, engaging and down to earth training courses in-person and online
- Over 20 years of training experience
- Incredibly cost effective and a real focus on return on investment
- 92% of our clients rebook us for further training and development
- Flexible training and development solutions

## Let's Talk We're here to help





If you have any questions about our process mapping course or would like a quote for an in-house course, then just get in touch.

Call Us: UK: 03333 444575 ROI: 015549779

Email Us: hello@revolutionlearning.com

### Visit Us:

UK: https://www.revolutionlearning.co.uk ROI: https://www.revolutionlearning.ie EU: https://www.revolutionlearning.com